

# 2019 Redwood City PAL Music Festival Business Vendor Application July 27, 2019 12-8pm

Produced by the Redwood City Police Activities League (PAL)

## GENERAL INFO

The 2019 Redwood City PAL Music Festival is celebrating its 16<sup>th</sup> year with some amazing acts this year, it will feature an incredible day of music, art, and community. Estimated attendance is 10,000

## SCHEDULE & LOCATION

- Festival Hours:  
Saturday July 27, 2018, from 12 p.m. to 8 p.m.  
Festival will take place on 6 blocks of downtown Redwood City.

## SETUP & BREAKDOWN

- Setup starts at 9:00 a.m. - All vendors must have their vehicles off the set-up area by 10:00 a.m. Breakdown cannot begin earlier than 8:00 p.m. on Saturday.
- **No early departures.**

## BOOTH PROVISIONS

- 10' x 10' spaces will be provide vendors. There is no tent, electricity, tables or chairs available for vendors.

## RESPONSIBILITY

The Redwood City Police Activities League, the Downtown Business Group, and the City of Redwood City assume no responsibility for any loss, damage, injury or claim arising out of the participants' acts or omissions at the Redwood City PAL Music Festival, the applicant hereby agrees to hold the City of Redwood City, their Directors and Members, the Downtown Business group, their Director and Members, and the Redwood City PAL, Directors and Members, harmless from any claim arising out of the applicant's entry, acts, or omissions in said festival or any accident, injury or damage involved therein, including but not limited to attorney fees and court costs.

## OPERATIONS

- The committee will make all placement decisions for vendors for the good of the festival.
- **There will be absolutely NO REFUNDS.**
- Each vendor is responsible for their own insurance, licenses, and permits...
- All vendors who are required to have resale numbers are responsible for collecting sales tax. Tax numbers must be included on application.

## BOOTH RESPONSIBILITIES

- All safety and fire regulations must be observed.
- Each vendor is responsible for the condition of their space during and after the event.

## APPLICATION INFORMATION

WHAT TO INCLUDE:

- **Completely filled out application. Incomplete applications will not be considered.**
- Payment in full via check, money order, or cashier's check.
- Payment must include booth fee. **Applications will not be considered unless payment is included.**

## ACCEPTANCE/SPACE ASSIGNMENT

- Display space location will be on first come, first serve basis per the **postmarked date** on the application.
- Out of fairness to the selected vendors, we limit the amount of vendors selling the same or similar products.
- Space assignments, directions, and festival rules and regulations, etc., will be emailed one week prior to the event.
- It is understood that submission of my application does not guarantee a spot at this event. The events committee will notify vendors via email of their acceptance and approved product menu sales once the application and check have been received.
- If you have not been accepted into the festival, your voided payment will be returned with your non-acceptance letter.

## WHERE TO MAIL:

**Redwood City PAL Music Festival - Business  
3399 Bay Rd.  
Redwood City, CA 94063**

**(650) 556-1653**

## VENDOR FEES & DEADLINE

Vendor Space—10' x 10'

FEE: \$225 for **Business Vendors** (Prices may vary based on type of Business/Company)

FEE: \$125 for **Non-profit/charitable organization** applicants must submit written proof that they are legitimately working on behalf of a non-profit/charitable organization, i.e. letter from I.R.S. or appropriate agency.

**Deadline June 27th or when all spaces are full.**

**Please make check/cashier's check/money order payable to: Redwood City Police Activities League**

Keep this copy for reference, turn in next page.

**2019 Redwood City PAL Music Festival  
Business Vendor Application**

**July 27, 2019 12-8pm**

**Produced by the Redwood City Police Activities League (PAL)**

Name of Business/Organization \_\_\_\_\_

Applicant's Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Email address \_\_\_\_\_ Resale # \_\_\_\_\_

**Proposed items for sale and prices: (Please list all items that will be sold)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NO REFUNDS unless not accepted as a vendor.**

I have read the attached information and agree to the rules & regulations stated. PAL and the City of Redwood City assume no responsibility for any loss, damage, injury or claim arising out of the participants' acts or omissions, the applicant hereby agrees to hold PAL and the City of Redwood City harmless from any claim arising out of the applicant's entry, acts, or omissions in said festival or any accident, injury or damage involved therein, including but not limited to attorney fees and court costs.

**Name (please print):** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Please make checks payable to "Police Activities League"**

**Vendors-**

# Of spaces requested- \_\_\_\_\_ X \$225 per space = Space Fee Enclosed \$ \_\_\_\_\_

**Non-Profits-**

# Of spaces requested- \_\_\_\_\_ X \$125 per space = Space Fee Enclosed \$ \_\_\_\_\_

**Total: \$ \_\_\_\_\_**

Credit Card Info- \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Exp. Date- \_\_\_\_/\_\_\_\_

Name on Card (Print): \_\_\_\_\_ CVC: \_\_\_\_\_

Signature: \_\_\_\_\_

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